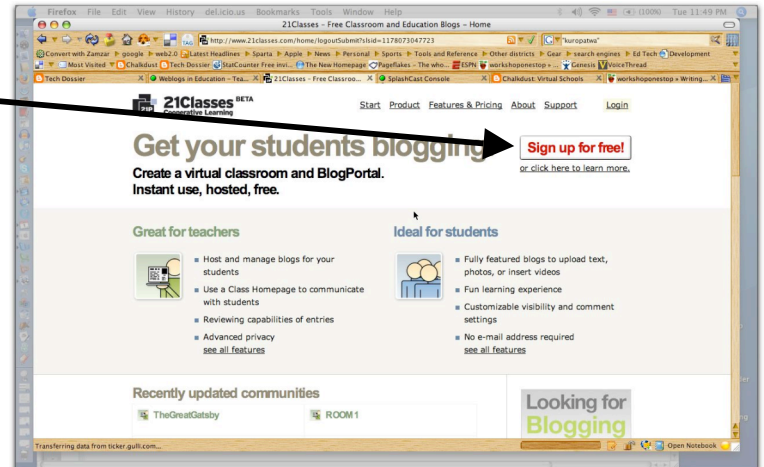




How to Set Up Your Class Blog Account in 21Classes

1. Go to <http://www.21classes.com/home/login>.
2. Click on "Sign up for free!"



3. This will take you to the registration page.

Registration

If you already have an account and would like to update your contract, please [log in](#) first.

E-Mail	<input type="text"/>
Classroom name / Login	<input type="text"/>
Password	<input type="password"/>
Repeat Password	<input type="password"/>

4. Fill in the information needed, including mailing address. However, make sure you choose the option not to receive their newsletter. Not that it is a bad newsletter, but who needs more mail?
5. Verify your information at the summary page.

6. Remember that the address for your blog is <http://yourclassname.21classes.com>.

Summary

If everything is correct and you would like to set up your free portal, click on "Proceed". If you need to correct something, use the button below the summary to go back.

ClassroomBlogPortal	
ClassroomBlogPortal address	<input type="text" value="http://spartatest.21classes.com"/>
Max. # of users	50
Webpace per user	2 mb
Ads by 21Classes	Yes
Monthly price	\$0.00 (excl. tax)

7. The next screen will be your dashboard, where you will land every time you log in. From here, you can manage your account, and all of your student accounts. Let's walk through some of the features:

Classroom Homepage	Student accounts
New entry	
Edit entries	
Categories	
Welcome text / about	
Display News box	
Links/Blogroll	
Manage Images & Files	
More options	

New Entry- create a new blog entry for the class page

Edit Entries- make changes to entries posted previously

Categories- add and change categories to classify entries as "homework," "reflection," "free write," "cool link."

Welcome text/about- set up text that students would see when they log into their accounts

Display News box- post news items for your class to see upon login or when they are at the home site.

Links/Blogroll- a list of other blogs, or students blogs that you think should be accessible from the home site.

Manage Images & Files- edits any picture files, media files, in your space.

More Options

8. Student Accounts

Manage and add student accounts- add or invite students, change settings on their account

Review of entries and comments- depending on your level of monitoring, you can have control of all posts and comments

Students' blog settings

Sign up settings- control how students can become members of the blog

Students dashboards- control what the students have access to in terms of control when they login.

More options

Student accounts	Stats
Manage and add student accounts	
Review of entries and comments	
Students' blog settings	
Sign up settings	
Students dashboard	
More options	

9. Layouts and style

Layouts	View Po
Layout for your Portal's homepage	
Layouts for students	
Categories for student blogs	
More options	

Layout for your Portal's Homepage- choose how you would like your class site to look

Layouts for students- choose how you want your student blogs to look, or give them the option to customize it.

Categories for student blogs- create categories for student blog posts.